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Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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May 13, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PARKS AND RECREATION:
APPROVE APOLLO PARK REFURBISHMENT PROJECT
AND PROJECT BUDGET
CAPITAL PROJECT NO. 87197
(FIFTH DISTRICT)
(3 VOTES)**

SUBJECT

Approval of the recommended actions will authorize the Department of Parks and Recreation to implement the proposed Apollo Park Refurbishment Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Apollo Park Refurbishment Project is categorically exempt from the California Environmental Quality Act for the reasons stated herein and the reasons reflected in the record of the Project.
2. Approve the proposed Apollo Park Refurbishment Project, Capital Project No. 87197, with a Project budget in the amount of \$373,000.
3. Authorize the Director of the Department of Parks and Recreation, or his designee, to implement the proposed Apollo Park Refurbishment Project and to execute work orders using a Board-approved Job Order Contract.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Apollo Park Refurbishment Project

(Project) exempt from the California Environmental Quality Act (CEQA), and authorize the Department of Parks and Recreation (Department) to deliver the proposed Project at Apollo Community Regional Park, which is in need of refurbishments to the parking lot and lakes.

The proposed Project will include repairs to the parking lot and existing Americans with Disabilities Act (ADA) access walkways, which have deteriorated asphalt and holes. A Department, Board-approved, Job Order Contractor (JOC) will complete repairs to the parking lot and ADA walkways.

In addition, the proposed Project will include installation of water aeration systems for Apollo Park's three lakes, which have become anoxic (depleted of oxygen) from agricultural runoff. The agricultural runoff has resulted in the overgrowth of algae and the death of the fish supply. Installation of water aeration systems will improve air circulation throughout the lakes and eliminate anoxic conditions. The water aeration systems will be installed by a vendor procured through the County's Purchasing Agent and the Department's North Agency Construction Division will complete associated electrical work.

Implementation of Strategic Plan Goals

The proposed recommendations further the Board approved County Strategic Plan Goals of Operational Effectiveness (Goal1), by investing in public infrastructure that will enhance recreational activities that promote good health.

Green Building/Sustainable Design Program

The proposed Project will support the Board's Green Building/Sustainable Design Program by using recycled products whenever feasible for the pathways and parking lot asphalt.

FISCAL IMPACT/FINANCING

The Project cost, including construction and County services, is currently estimated at \$373,000, and is funded with Fifth District net County cost. Sufficient appropriation is available in the Fiscal Year 2013-14 Capital Projects/Refurbishments Budget. The proposed Project Schedule and Budget Summary are included in Attachment I.

Operating Budget Impact

Based on the proposed Project description, the Department does not anticipate any one-time, startup, or ongoing costs resulting from the recommended actions. The maintenance requirements for the Project will be fulfilled with existing park staff and resources.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Approval of the recommended actions will allow the Department to improve public safety and accessibility through the delivery of the proposed Project using a Board-approved JOC.

The proposed Project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and revised on

December 15, 2009, Civic Art fee do not apply to the proposed Project, as the Project budget is less than \$500,000.

ENVIRONMENTAL DOCUMENTATION

The proposed Project, which includes repair to the parking lot and existing ADA walkways as well as installation of water aeration systems for the three lakes, is categorically exempt from the CEQA according to Sections 15301(d), 15302(c) and 15303(e) of the State CEQA Guidelines, and Classes 1(s), 2(b) and 3(b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G, because the proposed Project consists of rehabilitation of deteriorated structures at an existing facility, installation of small new equipment and replacement or reconstruction of existing utility systems involving negligible or no expansion of capacity.

The proposed Project is not located in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or limiting factors that would make use of the exemption inapplicable based on the proposed Project records.

Upon the Board's approval of the proposed Project, the Department will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the State CEQA Guidelines.

CONTRACTING PROCESS

The acquisition of the material and installation for the water aeration systems falls under the statutory authority of the Purchasing Agent. The equipment requirements will be competitively solicited in accordance with County Purchasing Policies and Procedures.

As requested by the Board on August 12, 1997, and as a threshold requirement for consideration of contract award, the contractor is willing to consider the County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs participants for future employment.

As required by the Board, language has been incorporated into the Project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws. The State of California Department of Housing and Community Development Housing Related Parks Program grant agreement will expire on September 30, 2016.

The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The contractor awarded the contract, will be required to fully comply with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program), Chapter 2.203 (Contractor Employee Jury Service Program), and Chapter 2.201 (Living Wage Program.)

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Honorable Board of Supervisors

5/13/2014

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The proposed Project specifications require the contractor to coordinate its construction schedule with the daily functions and activities of the park facility to minimize disruption of services and to maintain access to the park area during construction.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division, and to the Department of Parks and Recreation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. T. Fujioka", with a stylized flourish at the end.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:SHK:DJT

SW:VM:rp

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Internal Services

**DEPARTMENT OF PARKS AND RECREATION:
APOLLO PARK REFURBISHMENT PROJECT
APPROVE CAPITAL PROJECT AND PROJECT BUDGET
CAPITAL PROJECT NO. 87197
(FIFTH DISTRICT) (3 VOTES)**

I. PROJECT SCHEDULE

<u>Project Activity</u>	<u>Scheduled Completion Date</u>
Board Action	May 2014
Adopt and Advertise	August 2014
Award Construction Contract	October 2014
Construction Start	November 2014
Construction Substantial Completion	December 2014
Final Acceptance	January 2015

II. PROJECT BUDGET SUMMARY

Project Activity	Proposed Budget
Land Acquisition	\$0
Construction	
Purchase Order Contract	55,000
Job Order Contract	270,000
Change Orders/Contingency	33,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Telecomm Equip – Affixed to Building	0
Civic Arts	0
Subtotal	\$358,000
Programming/Development	0
Plans and Specifications	0
Consultant Services	
Site Planning/Civil Engineering/Survey	0
DPW Engineering Services	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Construction Management	0
Construction Administration	0
Environmental	0
Utilities/Change Order	0
Other Expenditure:	0
Subtotal	\$0
Miscellaneous Expenditures	0
Jurisdictional Review/Plan Check/Permit	\$0
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	0
Contract Administration	0
Gordian Group	7,000
Project Management Support Services	0
ISD Job Order Contract Management	0
DPW Job Order Contract Management	3,000
ISD Communications/Data	0
Project Security	0
Project Technical Support	0
ISD-Countywide Contract Compliance	5,000
Subtotal	\$15,000
TOTAL	\$373,000